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PROJECT DOCUMENT

[Humanitarian Coordination and Disaster Risk Reduction Project, Papua New Guinea]

Project Title: Humanitarian Coordination and Disaster Risk Reduction Project
Project Number:
Implementing Partner: UNRC/UNDP (Direct Implementation)
Government Partners: National Disaster Centre, National Weather Center, Provincial Governments
Start Date: 01 January 2025 **End Date:** 31 December 2025

Brief Description

The United Nations Humanitarian Coordination Team and UNDP Disaster Risk Reduction Project (HCT Project) will ensure the continuation of critical humanitarian coordination and support services to Papua New Guinea and the orderly anticipated transition of the humanitarian coordination team to the United Nations Resident Coordinator's Office from 1 January 2026. The Project will also ensure the continuation of critical disaster risk management (DRM) components in cooperation with the government of Papua New Guinea, aligning with the strategic plan and priorities of the National Disaster Center (NDC). The Project will continue supporting and advising the Government of Papua New Guinea, United Nations agencies, the Resident Coordinator in their Humanitarian Coordinator function, civil society, faith-based organisations, and communities to better prepare for, and respond to, natural disaster and pandemic events. The team, led by the Humanitarian Coordination Specialist, will be responsible for bringing together humanitarian entities to ensure a coherent response to emergencies and ensure there is a framework within which each entity can contribute to overall response efforts. The team will further support the mobilisation and coordination of effective and principled humanitarian action in partnership with national and international entities to alleviate human suffering in disasters and emergencies. The project will include a range of humanitarian support activities across three outputs of component I: humanitarian coordination; advocacy; supporting resource mobilisation to humanitarian response efforts, and information management. In parallel, but organically separate from the humanitarian component, the project will continue key DRM support to the government in three outputs of component II aligned with corporate NDC priorities: support to the finalization of the updated Disaster Management Act, and support to the constitution of a state-owned, publicly accessible, and comprehensive disaster risk and hazard data repository.

UNSCDF Outcome 5: By 2028, people in Papua New Guinea, especially the most marginalized and vulnerable, benefit from equitable and participatory access to climate resilient services that improve livelihoods and protect natural resources.
UNSCDF Output 5.3: Strengthened resilience and preparedness of the most vulnerable and displaced communities through implementation of disaster management strategies and systems.
UNSCDF Indicators
5.3.2: Multi-hazard disaster information, risk assessments and early warning systems available to be used in relief efforts.
Gender Marker Rating: GEN2

Total resources required:	**AUD2,647,221.00** (approx. USD1,686,448)	
Total resources allocated:		
	UNDP TRAC:	
	Donor:	**AUD2,647,221.00** (approx. USD1,686,448)
	Government:	
	In-Kind:	
Unfunded:		

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I. DEVELOPMENT CHALLENGE

Papua New Guinea (PNG) lies in the southwestern Pacific Ocean and comprises the eastern half of the island of New Guinea, the Bismarck Archipelago (New Britain, New Ireland, the Admiralty Islands, and others), Bougainville Island (part of the Solomon Islands chain), and small offshore islands and atolls. It is one of the world's most disaster-prone countries, with prevalent hazards including earthquakes, cyclones, storms, volcanic eruptions, riverine and coastal flooding, coastal erosion, epidemics, and droughts.[1] Nevertheless, PNG has tremendous natural wealth, an exceptional diversity of wildlife and a growing population, most of whom live subsistence lifestyles and depend directly on the environment to provide for their daily needs. Given inconsistent and weak investment in disaster risk reduction and management by authorities, the population is vulnerable to natural hazards and climate change.

PNG ranks 16 out of 191 countries globally on the 2024 INFORM Risk Assessment[2], which looks at hazard and exposure, vulnerability, and lack of coping capacity. The country ranks first in Oceania, far ahead of the Solomon Islands, Vanuatu, and the Marshall Islands.[3] It has the highest exposure to earthquakes, tsunamis, epidemics, and coastal floods. It also has a high risk of intense violent conflict. Since 2013, its hazards and exposure index score has more than doubled and its vulnerability index score has increased by 1 while its lack of coping capacity index score has remained relatively the same.

In 2023, there were some 16,000 people affected by disasters, roughly 90,000 people internally displaced (by both natural disasters and conflict), and nearly 14,000 refugees and asylum seekers in PNG.

Some significant risk indicators for PNG are:

- People using at least basic drinking water services (ranked 3rd lowest of 191 countries globally)
- Underweight children under 5 (ranked 7th highest)
- Access to electricity (ranked 9th lowest)
- Incidence of Tuberculosis (ranked 13th highest)
- Intensity of subnational conflict (ranked 14th highest)
- People using at least basic sanitation services (ranked 14th lowest)

Based on the Centre for Research on the Epidemiology of Disasters' EMDAT International Database data from 2000 to 2023[4], natural hazards have led to disasters affecting approximately 3.8 million people with drought affecting the most by far. The breakdown by natural hazard type is as follows:

Natural Hazard Type	Total Affected
Drought	2,520,000
Earthquake	574,065
Flood	450,043
Storm	183,685
Volcanic activity	58,815
Landslide	11,195
Epidemic	11,001
Multi-hazard Total	3,808,804

[1] United Nations Office of Disaster Risk Reduction [UNDRR], 2019

[2] https://drmkc.jrc.ec.europa.eu/inform-index/INFORM-Risk/Country-Profile/moduleId/1767/id/386/controller/Admin/action/CountryProfile

[3] https://drmkc.jrc.ec.europa.eu/inform-index/INFORM-Risk/Results-and-data/moduleId/1782/id/386/controller/Admin/action/Results#inline-nav-4

[4] EM-DAT (Dec. 2023) - The OFDA/CRED - International Disaster Database http://www.emdat.be For a disaster to be entered into the database at least one of the following criteria must be fulfilled: ten or more people reported killed; 100 or more people reported affected; declaration of a state of emergency; call for international assistance.

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As of 2021, the country's Human Development Index, is 0.56. It has been growing on average of 1.23% since 1990 but the country remains ranked 154 of 191 countries. Within the country, the Highlands and border provinces are among the least developed.

The United Nations Office for the Coordination of Humanitarian Assistance (OCHA) maintained a country office in PNG from 2009 until 2015. During that time, it established a Humanitarian Country Team that remains in place as the Disaster Management Team (DMT), which is co-chaired by the United Nations Resident Coordinator and the Chair of the National Disaster Committee or his/her designated representative, generally the Director of the NDC, the country's disaster management agency. The DMT includes among its members UN cluster lead agencies[5], international NGOs, faith-based organizations, the Red Cross Movement, and key development partners. In 2024, it re-adopted a Terms of Reference (TOR) based on the Inter-Agency Standing Committee's Humanitarian Country Team TOR and an annual work plan. In 2019, the DMT developed contingency plans for sudden-onset and slow-onset hazards and conflict in Bougainville. It also drafted a contingency plan for a refugee emergency along the country's border with Indonesia. In 2023 it updated the drought contingency plan, and it has coordinated the response to several emergencies every year, including the East Sepik Earthquake and Mulitaka Landslide responses in 2024.

A growing number of UN agencies maintain dedicated humanitarian staff and humanitarian programmes in PNG. However, staff involved in humanitarian coordination activities, including leading the DMT clusters, undertake those responsibilities in addition to their development work responsibilities. International non-governmental organization (NGO) members of the DMT as well, have a primary development focus and often small, regional footprints, including the Red Cross Movement. While the government led NDC provides strategic guidance and coordinates closely with partners and provinces the delivery of humanitarian aid, its human and financial resources are limited in the context of multiplying small scale emergencies and significant logistical challenges. Predictable in-country DMT-member capacities to respond in support of Government-led disasters are therefore of outmost importance, and regional surge support is regularly needed for larger-scale events. In the PNG context of regular small and mid-scale disasters, coupled with national limitations and a growing humanitarian space, a standing humanitarian coordination mechanism is a necessity to support improved coordination, accountability, and predictability of the international actors' responses under the umbrella of the DMT.

Since 2016, the Government of Australia has funded the HAT to fill the UN's humanitarian coordination responsibilities following the departure of OCHA. The humanitarian coordination function for the UN has continued to be embedded in the HAT project under UNDP. In 2024, UNDP and the United Nations Resident Coordinator's Office (UNRCO) agreed to initiate a process of alignment of the HAT in Papua New Guinea with the international coordination frameworks, starting a transition period with the objective of fully transitioning the HAT to the UNRCO by 1 January 2026.

The Phase IV of the Project – Transition Phase – builds on previous accomplishments and aims to maintain and strengthen national and international humanitarian coordination through a Humanitarian Coordination Team (HCT) that ensures the continuation of critical humanitarian coordination and support services to Papua New Guinea. The Project team supports and advises the Government of Papua New Guinea, United Nations agencies, the Resident Coordinator in their Humanitarian Coordinator function, civil society, faith-based organisations, and communities to better prepare for, and respond to, natural hazards and pandemic events. The Project Team is also responsible for supporting the RCO and UNDP with the transition of the

[5]There are key IASC cluster lead agencies that are not present in PNG, including UNHCR (protection), which closed its country office in 2012, and WFP (logistics, ETC), which has never had a country office in PNG. The Protection Cluster is led by UNWomen in PNG, while WFP monitors logistics and ETC from its regional offices in Suva and Bangkok. UNHCR provides remote support on refugee matters from its regional office in Canberra.

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Humanitarian Coordination services from UNDP to the UNRCO. In parallel, and as part of the de-linking process of the HCT from the DRM component, the project ensures the continuation of critical DRM engagement in support of the government and paves the way for sustained DRM programming in alignment with national priorities.

The HCT is responsible for bringing together international humanitarian entities to ensure a coherent response to emergencies and ensure there is a framework within which each entity can contribute to overall response efforts under the umbrella of the government. The team supports the mobilisation and coordination of effective and principled humanitarian action (with particular attention to vulnerable and marginalized persons) in partnership with national and international entities and in support of Government and NDC to alleviate human suffering in disasters and emergencies. It advocates for the rights of people in need, promotes preparedness, mitigation, and prevention, and facilitates sustainable solutions.

The HCT Project has two organically separate components;

a Humanitarian Coordination Services (HCS) component and

Disaster Risk Management (DRM) component.

The HCS component includes three outputs; Humanitarian Coordination; Humanitarian Information Management, and Support to Humanitarian Advocacy & Financing.

The DRM component has three outputs: Support with Disaster Risk Governance Frameworks; Climate-related Hazard Information Management Support, and Capacity Building Support to selected government entities.

The HCT Project is guided by the UN's Sustainable Development Cooperation Framework, UNDP's Country Programme Document (2024-2028), the NDC Corporate Plan2023-2027, launched on 13 July 2023, and the 8th Provincial Disaster Coordinators (PDCs) Conference Statement signed on 23 November 2023.

The distinct transitional arrangement governing the HAT project's humanitarian component and the Humanitarian Specialist's reporting lines are captured in the Memorandum of Understanding put in place for the transition period between UNDP and the UNRCO.

II. STRATEGY

This transition projects ensures operational continuity built on the already present structure and will strengthen national and international humanitarian coordination through a Humanitarian Coordination Services Team that provides direct support to, and advises the Resident Coordinator, UNDP, the PNG Government, United Nations agencies, the DMT, NGOs, faith-based organizations (FBO), and other partners in Papua New Guinea. In parallel, the project ensures an orderly continuation of strategic DRM support services to government entities, particularly the NDC, while advocating for the better integration and cohesion of preparedness and response with local-level initiatives, country-wide climate change strategies and an improved understanding and inclusion of Gender Equality, Disability, and Social inclusion (GEDSI) considerations.

The team is responsible for bringing together humanitarian entities, under the leadership of the national disaster authorities, to ensure a coherent and GEDSI sensitive response to emergencies, coordinating humanitarian preparedness and response efforts under the guidance of the UN Resident Coordinator. It ensures there is a framework within which each entity can contribute to overall response efforts. It supports the mobilisation and coordination of effective and principled humanitarian action, with particular attention

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to vulnerable and marginalized persons, climate change, and Do No Harm, in partnership with national and international entities to alleviate human suffering in disasters and emergencies. It advocates for the rights of people in need, promotes inclusiveness, and facilitates sustainable solutions.

The team will support, under the guidance of the Resident Coordinator and in close coordination with UNDP and DCO, the full transition of the Humanitarian Coordination to the UNRCO by 1 January 2026.

The team will also assist government priorities around DRM, specifically the submission to the parliament of an updated and GEDSI-sensitive PNG-tailored Disaster Act, and support with the establishment of a database and public website providing access to existing hazard data, based on a stock take of current hazard mapping systems, as well as an analysis of the data gaps and limitations.

III. RESULTS AND PARTNERSHIPS

The project comprises six outputs, three under the Humanitarian Coordination Team component, and three under the Disaster Risk Management component:

Humanitarian Coordination Team component:

- **Humanitarian Coordination Services:**

  The HCT is led by a Humanitarian Coordination Advisor and is responsible for supporting the UNRC in the coordination of non-government partner humanitarian responses in country and leads/participates in working groups, meetings, and consultations with Government, NGOs, Faith Based Organisations, CSO's and other partners on humanitarian and emergency relief matters including organisations representing women, people with disability and youth. It advises the UNRC on humanitarian matters and provides secretariat support services to the DMT. It supports the UN RC in the coordination of international humanitarian assistance as requested by the Government for emergency events, including the production of appeals (humanitarian response plans) for international assistance, ensuring they are GEDSI sensitive. It also leads the civil-military coordination and access components in humanitarian situations.

- **Humanitarian Information Management:**

  The HCT monitors, analyses, and reports on possible and ongoing emergency situations in the country, humanitarian responses and linked logistics. It supports the Government (national and sub-national) in humanitarian response reporting, post-disaster needs assessments, humanitarian response planning, registration of crisis-affected or at-risk individuals or households for relief assistance, relief assistance tracking, gathering and referral of community feedback, information management, including data quality and production of disaggregated data to support evidence-based responses, and other aspects supporting effective and inclusive humanitarian coordination and aid delivery.

- **Humanitarian Advocacy and Financing:**

  The HCT advises the Resident Coordinator, Government, United Nations agencies, and the Disaster Management Team on a diverse range of policy issues: these relate to coordination, safeguarding humanitarian principles, humanitarian logistics, humanitarian access, ensuring the effective delivery of humanitarian assistance and the linkages with other related areas of protection, with particular attention to vulnerable and marginalized persons, sensitivity to gender-specific needs and inclusive of people with disabilities, and transition of humanitarian coordination mechanics to national

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counterparts. The HCT also links regularly with the OCHA Regional Office for Asia and the Pacific (ROAP) for advocacy purposes. Finally, as part of advocacy, the HCT is responsible for advising DMT members on joint humanitarian financing opportunities, supporting the establishment and administration of humanitarian pooled funding mechanisms and preparing the submission of CERF proposals in situations of major disaster.

Disaster Risk Management Team component:

- **Disaster Risk Management Governance Support:**

  The legal framework for DRM is outdated. There is a pressing need to finalize the review and submission to parliament of amendments to the 1984 Disaster Management Act to update and modernize the DRM framework. Following up on the work done in 2023 and 2024, the DRM team will support the work on amendments, including incorporation of GEDSI sensitive considerations, that will allow to clarify roles and responsibilities in DRM, codify and develop ex ante DRM actions, set up a DRM structure below provincial levels and more broadly align the DRM framework with best international practice.

- **Natural and Climate-related Hazard Information Management Support:**

  Knowledge about natural and climate-related hazards is fragmented and incomplete, hampering the effectiveness of DRM efforts. The DRM team will support the establishment of a public website providing access to existing hazard data, based on a stock take of current hazard mapping systems and ensuring that information is readily accessible.

- **Institutional Support and Capacity Building to National and Sub-national Disaster Centres:**

  National and sub-national disaster authorities, besides lacking clear mandates and enabling governance infrastructures and resources, often lack technical capacities as well. This project's DRM and Early Recovery component will assist national and sub-national government counterparts in capacity-building with training and technical cooperation or assistance for disaster risk management and response coordination mainly by activating local disaster committees (in provinces and/or districts), data-driven decision-making through effective information management and increasing the participation of at-risk or affected women, persons with disabilities and other under-represented persons. It will support government counterparts at national and sub-national levels to enhance information generation and sharing, joint planning and coordination towards more effective and efficient disaster risk reduction and management.

Expected Results

Humanitarian Coordination Team component

- **<u>Output 1:</u> Enhanced national-level humanitarian coordination.**

  <u>Key activities</u>

  a) Maintain regular engagement and ensure secretariat functions to the Disaster Management Team, linking with all member agencies, partners and technical advisory bodies for disaster preparedness, response, and recovery.

  b) Support Government-led coordination of international humanitarian response, including needs assessment, both in the field and in Port Moresby.

  c) Conduct field missions in collaboration with national disaster authorities in emergency situations to ensure predictable and accountable humanitarian coordination.

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d) Conduct humanitarian access and Civil-Military coordination missions as required by the needs and in coordination with the relevant authorities.

e) Ensure GEDSI-sensitive considerations are incorporated into Coordination mechanisms.

- **Output 2: Enhanced humanitarian information management capabilities to guide inter-sector and inter-agency disaster response.**

  Key activities

  a) In collaboration with national disaster authorities, monitor and prepare timely high-quality information products about disasters and emerging humanitarian needs disaggregated by sex and disability .

  b) Track information and data of disasters and humanitarian situations to support evidence-based humanitarian responses which are GEDSI inclusive.

- **Output 3: Improved advocacy and alignment of humanitarian coordination platforms with international best practices, including improved access to joint humanitarian financing initiatives and mechanisms.**

  Key activities

  a) Preparation and public release of regular country information products and information packages aligned with best international practice.

  b) Regular liaison with OCHA Regional Office and relevant international stakeholders to advocate for the needs of people in need in Papua New Guinea, in particular women, people with disabilities and children/youth, and provide accurate GEDSI informed evidence-based information on the crises in country.

  c) Provide Secretariat support for a country-based humanitarian pooled fund to facilitate DMT partner response to small and mid-scale emergencies.

  d) Liaise with international partners and OCHA-CERF in situations of major disaster and support the RC's role administering CERF funding.

Disaster Risk Management & Early Recovery Component

- **Output 4: Support to an enhanced Disaster Risk Management governance framework.**

  Key activities

  a) Continuation of the support and advisory role facilitating government stakeholders' coordination to assist the development of an updated Disaster Management Act.

  b) Assistance to the relevant government stakeholders with the capture of community-level inputs and best international practice in the updated Disaster Risk Management governance frameworks.

  c) Ensure GEDSI-sensitive considerations are incorporated into Coordination mechanisms and DRM frameworks.

- **Output 5: Improved public information and mapping on climate-related hazards.**

  Key activities

  a) Coordination support to assist with the establishment of a public hazard and risk related data repository from all currently available dataset, ensuring this information meets minimum standards for accessibility.

  b) Capacity building on data management and standardization to key government stakeholders and the national level and in selected provinces.

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- **Output 6: Institutional Support and Capacity Building to National and Sub-national Disaster Centres.**

  Key activities

  a) Embed coordination and information management officers in the National Disaster Centre to understand its relevant functional systems, determine capacity enhancement needs, design a program to address these needs and implement said program.
  b) Conduct consultations with provincial administrations and provincial DRM authorities and actors, including local stakeholders, such as District/LLG council members, youth, people with disabilitiesand women's associations,to determine their capacity enhancement needs.
  c) Support the National Disaster Committee through the National Disaster Centre in developing and/or updating and implementing the national DRM framework and plan inclusive of the capacity enhancement of sub-national DRM authorities and actors.
  d) Support sub-national authorities in establishing or reviving functional and technically capacitated Provincial Disaster Committees, which are GEDSI inclusive where possible.
  e) Support sub-national DRM committees and disaster officers to ensure DRM action and disaster response plans are updated and appropriately prepared, including GEDSI-sensitivity.

Resources Required to Achieve the Expected Results

- The project's activities to achieve the expected results are dependent primarily on human resources to facilitate and coordinate the country Humanitarian Coordination mechanisms and assist government-led DRM priorities. To accomplish this, the project may seek surge support from the region or HQ level at times of major sudden emergencies, including from partner organizations such as OCHA and standby partners.

Partnerships

- The project's primary partners are the DMT members, the National Disaster Centre and the Provincial Disaster Centres, local NGOs and associations, National weather Service, Geo-hazards Management Division, and National Maritime Safety Authority, with whom it will work to coordinate responses and support the continued enhancement of their humanitarian response and DRM capacities.

Risks and Assumptions

- Recurring incidents of tribal violence can undermine the effectiveness of humanitarian and DRM components. The project will use the DMT forum to coordinate and advocate for national and provincial peacebuilding strategies, including through the UN's ongoing Highlands Joint Programme.
- Ongoing GBV and growing SARV – both pre and post disaster.
- Major changes in the leadership of the Ministry of Defence, National Disaster Centre, or the Provincial Disaster Centres can also have adverse effects on the project implementation. The project will mitigate these risks by being focused on closely monitoring the situation and managing what activities can be accomplished and what must be reprogrammed under the prevailing circumstances.

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- The ability of the parliament to table the Disaster Management Act and debate it as a matter of a priority may be affected by political dynamics. The project will aim to mitigate this risk by working with a wide range of stakeholders to ensure their buy in and commitment to support the Disaster Management Act.
- Information management and hazard mapping can be affected by the logistical challenges, access constraints, capacities of local actors to cooperate and provide timely and accurate information. The project will mitigate such risks by directly engaging with various stakeholders, building capacities, and establishing coordination mechanisms for information management.
- The lack of disaggregated data also impedes appropriate gender and disability inclusive and responsive approaches and needs to be addressed.

Stakeholder Engagement

- This project's key stakeholders are the members of the Disaster Management Team and the National Disaster Centre. The DRM and Early Recovery component will work closely with NDC, the Provincial Disaster Centres and other local actors to build preparedness and response capacities at the local level. The project's primary activities are to facilitate and coordinate Disaster Management Team members under the guidance of the National Disaster Centre to support and contribute to national and provincial emergency preparedness and response.
- The project will advocate for the centrality of protection across humanitarian actions, including the prevention of gender-based violence and sexual exploitation and abuse, for inclusion of vulnerable and marginalized groups in preparedness and response activities, and for accountability to affected people in humanitarian response.

IV. PROJECT MANAGEMENT

The Project will be implemented by UNDP using the Direct Implementation Modality. The Humanitarian Coordination team will have a double reporting line, with a substantive reporting line to the United Nations Resident Coordinator and a administrative reporting line to the UNDP Resident Representative. The DRM component will report through the regular UNDP programme management mechanisms. The Project teams will advise and work closely with all United Nations agencies and other partners to deliver services.

The Humanitarian Coordination component will be managed by the Humanitarian Affairs Specialist, who will manage the programmatic, administrative, and financial matters, whereas the Disaster Risk Management component will be managed by a Disaster Risk Management Specialist.

The Project will be overseen by a Project Steering Committee, which will meet at least once a year and produce annual progress reports. Additional meetings could be convened should the Steering Committee require on various issues of strategic interest. The Committee will include the UN Resident Coordinator (or designate), the UNDP Resident Representative (or designate), the Government of Australia, and the National Disaster Centre. Membership to the Committee may be expanded at the discretion of the Committee.

The project team will comprise the following staff:

Humanitarian Coordination Team component:

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- Humanitarian Affairs Specialist (HAS) who will provide overall management, policy advice and strategic programme coordination and broader harmonisation with other UN and humanitarian partners' activities that support disaster preparedness and response in Papua New Guinea. Experience with GEDSI inclusive humanitarian action would be desirable.
- Humanitarian Coordination Officer who will support the HAS and the project team with programme coordination and harmonisation with other UN and humanitarian partner activities that support preparedness and humanitarian response in Papua New Guinea.
- Humanitarian Coordination Assistant who will support the HAS and HCO in their coordination role and support role to the UNRCO interacting with all humanitarian actors and timely deploying to the field as per the needs.
- Information Management Specialist who will support the HCS and the project team by establishing and maintaining humanitarian information sharing platforms for the HAT Project/DMT and partners as required, linking the HAT with regional and provincial platforms.
- National Humanitarian Information Management and Database Officer who will support the international IMO and the project team by leading the timely design and preparation of accurate information management products to track and manage crises and humanitarian response activities.
- Project Finance and Admin Associate who will support the day-to-day administrative aspects of the project team.
- Driver/administrative assistant who will support logistics and day-to-day team operation.

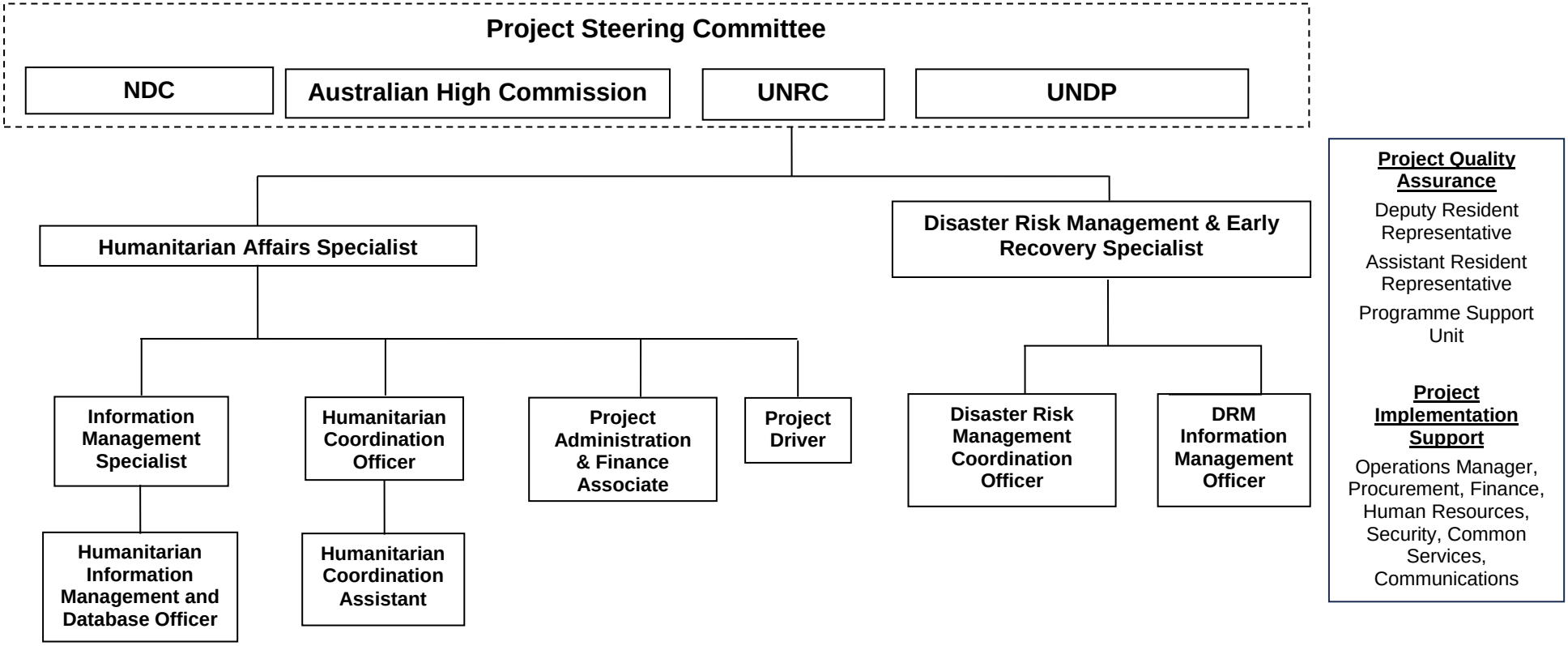
Disaster Risk Management component:

- DRM and Early Recovery Specialist who will provide overall management, policy advice and strategic programme coordination to the DRM component of the project, in close coordination with the NDC and broader harmonisation with other UN and development partner activities that support DRM in PNG. The specialist will also convene the Early Recovery Sector and support the ongoing and emerging early recovery programming in accordance with UNDP's global mandate on early recovery. Experience in GEDSI inclusive DRM and ER would be desirable.
- Disaster Risk Management Coordination Officer who will support the DRM Specialist and the DRM component team with programme coordination and harmonisation with other UNDP, NDC, UN and development partner activities with a strong focus on facilitating continuous working level exchanges with NDC and the relevant government departments.
- National Disaster Risk Management Information Management Officer who will support the project team by leading the data capacity building, risk hazard data, risk hazard mapping consolidation, and DRM planning support in line with NDC and provincial priorities.

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Organisation Structure

Humanitarian Coordination Team component



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V. RESULTS FRAMEWORK[6]

UNSDCF Outcome 5: By 2028, people in Papua New Guinea, especially the most vulnerable, benefit from equitable and participatory access to climate resilient services that improve livelihoods and protect natural resources.
UNSDCF Output 5.3: Strengthened resilience and preparedness of the most vulnerable and displaced communities through implementation of disaster risk management strategies and systems.
UNSDCF Indicators: **5.3.1:** Number of improved provincial disaster risk reduction strategies (SDG 13.1.3; SDG 13.1.2) **5.3.2:** Multi-hazard disaster information, risk assessments and early warning systems available to be used in relief efforts.
Applicable Output(s) from the UNDP Strategic Plan: Outcome 4: Environment and climate change Output 4.3: Institutional systems to manage multi-dimensional risks and shocks strengthened at national and sub-national levels
Project title and Project Number: Humanitarian Coordination and Disaster Risk Reduction Project
Component I: Humanitarian Coordination Services

EXPECTED OUTPUTS	OUTPUT INDICATORS[7]	DATA SOURCE	BASELINE		TARGETS (by frequency of data collection)	DATA COLLECTION METHODS & RISKS
			Value	Year		
Output 1 Enhanced national-level humanitarian coordination.	**1.1** Active and sustained engagement with Disaster Management Team member agencies, partners, and technical advisory bodies for humanitarian affairs.	Meetings of/among DMT, ICCG, clusters, technical working groups, other thematic networks, and ND Committee. Meeting minutes.	One set of DMT annual terms of reference, work plan and compact on accountability renewed for 2024. 11 DMT Meetings were held (9 Regular meetings and 2 Ad Hoc meetings); 10 Action Items monitored.	2024 2024 2024	One set of DMT annual terms of reference, work plan and compact on accountability renewed for 2025. Regular DMT meetings. At least 10 DMT action items monitored.	Document review. Community feedback.

[6] UNDP publishes its project information (indicators, baselines, targets and results) to meet the International Aid Transparency Initiative (IATI) standards. Make sure that indicators are S.M.A.R.T. (Specific, Measurable, Attainable, Relevant and Time-bound), provide accurate baselines and targets underpinned by reliable evidence and data, and avoid acronyms so that external audience clearly understand the results of the project.

[7] It is recommended that projects use output indicators from the Strategic Plan IRRF, as relevant, in addition to project-specific results indicators. Indicators should be disaggregated by sex or for other targeted groups where relevant.

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EXPECTED OUTPUTS	OUTPUT INDICATORS[7]	DATA SOURCE	BASELINE		TARGETS (by frequency of data collection)	DATA COLLECTION METHODS & RISKS
			Value	Year		
		Technical guidance documents. Plans for humanitarian action, contingency and response (as needed).	No Contingency Plan updated. Two trainings on Civil-Military coordination conducted abroad. No Civil-Military coordination training conducted in country. No attendance or participation in CM-Regional Consultative Group meeting. Logistics and Access Working Group launched.	2024 2024 2024 2024 2024	One Sudden-Onset Contingency Plan updated. One Slow-Onset (i.e., Drought) Contingency Plan updated. One Civil-Military coordination training abroad for key HCT staff. One Civil-Military coordination training conducted for DMT/ICCG members. PNG participates in Annual Meeting of Regional Consultative Group for Civil-Military Coordination. National Logistics and Access Working Group meets regularly.	
	1.2 Effective coordination of international humanitarian response, including needs assessment (disaggregated by sex, age, disability etc), response, and after-action reviews.	Humanitarian response is better planned, more from the perspectives of the affected or at-risk population, driven by data and better resourced.	Assessment and response coordination missions emergencies in Wewak (x2), Enga (X2), Western Province, ARoB.	2024	Assessment and response coordination missions as needed.	Document review. Community feedback.

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EXPECTED OUTPUTS	OUTPUT INDICATORS[7]	DATA SOURCE	BASELINE		TARGETS (by frequency of data collection)	DATA COLLECTION METHODS & RISKS
			Value	Year		
Output 2 Enhanced humanitarian information management capabilities to guide inter-sector and inter-agency disaster preparedness and response.	**2.1** Preparation of timely highquality information products about disasters and emerging humanitarian needs.	Data and information sharing is improved, and common datasets (CODs) are used to enhance emergency preparedness and response, including HDX, ArcGIS Licensing, Adobe licensing, and Microsoft Power BI Licence. This will Deliver monitoring, analysis, and reporting on incidents of humanitarian concern including actual disasters and response operations.	No common data portal for tracking humanitarian incidents and activities. Inconsistent, irregular 4Ws. Situation updates for 10 distinct incidents of concern. Twice-yearly reporting on incidents	2024 2024 2024 2024	Partners use common portal in Relief Web. Updated and current 4Ws. At least one major disaster, if any, monitored. Monthly humanitarian and disaster incident monitoring reports shared with the DMT and published online.	Document review. Community feedback.
	2.2 Information and data about disasters and	DMT meetings, examination of available	Irregular field deployment of IM.	2024	Regular field deployment of IM capacity in disaster responses.	Document review.

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EXPECTED OUTPUTS	OUTPUT INDICATORS[7]	DATA SOURCE	BASELINE		TARGETS (by frequency of data collection)	DATA COLLECTION METHODS & RISKS
			Value	Year		
	humanitarian situations is gathered to support evidence-based humanitarian responses.	document, feedback from DMT members. Situational reports.	capacity in disaster responses. One after action review conducted.	2024	Two after action reviews conducted, including one on the 2024 Mulitaka landslide response.	Community feedback. Partner feedback.
Output 3 Improved advocacy and alignment of humanitarian coordination platforms with international best practices, including improved access to joint humanitarian financing initiatives and mechanisms.	**3.1** Preparation and public release of regular country information products and information packages aligned with best international practice.	Updated and upgraded release of timely humanitarian analysis and humanitarian IM products.	IM products not always aligned with UN Secretariat/OCHA IM style and requirements.	2024	IM team and OCHA work together to develop a new set of updated and standardized tools for publishing in reliefweb.	Meeting agendas.
	3.2 Liaise with OCHA Regional Office and relevant international stakeholders to advocate for people in and provide accurate evidence-based information on the crises in country.	Regular interaction with regional forums and improved positioning of the PNG Humanitarian Coordination system at the Asia-Pacific level.	Irregular interaction with OCHA and regional humanitarian coordination mechanisms.	2024	Regular monthly or bimonthly meetings with OCHA, ACAPS and the Pacific Humanitarian Team.	Online meeting records and action points.

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EXPECTED OUTPUTS	OUTPUT INDICATORS[7]	DATA SOURCE	BASELINE		TARGETS (by frequency of data collection)	DATA COLLECTION METHODS & RISKS
			Value	Year		
	3.3 Design and support the Secretariat of a country-based humanitarian pooled fund to facilitate partner response to small and mid-scale emergencies.	Establishment of a formal agreement between the UN and bilateral partners for a country-based humanitarian pooled fund.	No functional humanitarian country-based pooled fund.	2024	A UNRCO-administered country-based humanitarian pooled fund is established in PNG.	MoU
	3.4 Liaise with international partners and OCHA-CERF in situations of major disaster and support the RC's role administering CERF funding.	Meeting minutes.	No CERF funding requested in 2024.	2024	CERF funding request completed in case of major disaster requiring substantial international and OCHA support.	Funding request.

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Component II: Disaster Risk Management & Early Recovery						
EXPECTED OUTPUTS	**OUTPUT INDICATORS[8]**	**DATA SOURCE**	**BASELINE**		**TARGETS (by frequency of data collection)**	**DATA COLLECTION METHODS & RISKS**
			Value	**Year**		
Output 4 Enhanced Disaster Risk Management governance framework	**4.1** Continuation of the support and advisory role facilitating government stakeholders' coordination to assist the development of an updated Disaster Management Act.	Minutes of consultations relevant bodies (i.e., Constitutional and Law Reform Commission, State Solicitor, First Legislative Council, national and sub-national governments etc.) Analysis / concept / information paper/s. Draft DM Bill. Implementing guidelines and SOPs.	Momase and Highlands provinces consultations. Draft Bill (needs updating post-COVID, etc.). The technical team supporting the review of the draft is inactive. Draft Bill pending submission to the parliament.	2021 2024 2024 2024	At least one consultation with Constitutional and Law Reform Commission, State Solicitor, or First Legislative Council. Draft DM Act captures relevant community feedback. The technical team supporting the review of the draft is activated and has a workplan. DM Act is submitted for approval by the parliament.	Document review. Exchanges with NDC and the Office of the Public Solicitor.
	4.2 Assistance to the relevant government stakeholders with the capture of community-level inputs and best	Minutes of consultations relevant bodies (i.e., Constitutional and Law Reform Commission, State Solicitor, First Legislative Council,	Draft Bill (needs updating post-COVID, etc.).	2024 2024	Draft DM Act is updated and captures relevant best international practice and community feedback.	Document review. Exchanges with NDC and the Office of the Public Solicitor.

[8] It is recommended that projects use output indicators from the Strategic Plan IRRF, as relevant, in addition to project-specific results indicators. Indicators should be disaggregated by sex or for other targeted groups where relevant.

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	international practice in the updated Disaster Risk Management governance frameworks.	national and sub-national governments etc.) Draft DM Bill. Implementing guidelines and SOPs.	Draft Bill pending update.		Draft DM bill captures the linkages of government disaster management structures with international disaster relief structures.	
Output 5 Improved public information and mapping on climate-related hazards.	**5.1** Establishment of a public hazard and risk related data repository from all currently available datasets.	Data and information sharing is improved, and shared datasets are used to enhance emergency preparedness and response.	No central risk data/hazard map repository/ No updated and functional NDC website.	2024 2024	Creation of a central government-owned and publicly accessible risk data/hazard map repository. Launch of an updated NDC website with backlog data hosting capabilities.	Document review. Community feedback.
	5.2 Capacity building on data management and standardization to key government stakeholders and the national level and in selected provinces.	National capacity to capture, store and analyse risk and hazard data is improved.	No tailored training package on risk and hazard data capture, storage, and analysis. No risk and hazard data capture, storage and analysis training conducted.	2024 2024	1 training package on risk and hazard data capture, storage and analysis is created in collaboration with NDC. 1 training on risk and hazard data capture, storage and analysis is conducted in Port Moresby with key government stakeholders.	Document review. Community feedback.

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Output 6 Institutional Support and Capacity Building to National and Sub-national Disaster Centres.	**6.1** Embed coordination and information management officers in the National Disaster Centre to understand its relevant functional systems, determine capacity enhancement needs design a program to address these needs and implement said program.	Number of staff embedded in NDC	One humanitarian logistician embedded in NDC	2024	Three officers 1. One coordination 2. One information management officer 3. One humanitarian logistics officer	Annual Reports and Document reviews
	6.2 Conduct consultations with provincial administrations and provincial DRM authorities and actors to determine their capacity enhancement needs. Undertake broader stakeholder engagement to also inform these needs.	Consultation reports	4 provincial consultation workshops completed for Western; Eastern Highlands; West Sepik & West New Britian	2024	Four new priority provinces	Workshop reports & BTOR
	6.3 Support the National Disaster Committee through the National Disaster Centre in developing or updating and implementing the national DRM	NDRRF Action Plan Document	PNG NDRRF 2017-2030 developed and in existence	2024	Review draft NDRRF Action Plan 2019 and seek endorsement for implementation	Workshop reports

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	framework and plan inclusive of the capacity enhancement of sub-national DRM authorities and actors.					
	6.4 Support sub-national authorities in establishing or reviving functional and technically capacitated DRM committees	PDC Terms of Reference Document	Disaster Committees in existence but not functional	2024	4 Provincial Disaster Committees established	Workshop Reports
	6.5 Support sub-national DRM committees and disaster officers to ensure DRM action and disaster response plans are updated and appropriately prepared.	DRM Plan document	Provincial DRM in existence maybe outdated	2024	4 DRM Provincial DRM Plans drafted	Workshop reports

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VI. MONITORING AND EVALUATION

In accordance with UNDP's programming policies and procedures, the project will be monitored through the following monitoring and evaluation plans:

Monitoring Activity	Purpose	Frequency	Expected Action
Track results progress	Progress data against the results indicators in the RRF will be collected and analysed to assess the progress of the project in achieving the agreed outputs.	Quarterly	Slower than expected progress will be addressed by project management.
Monitor and Manage Risk	Identify specific risks that may threaten achievement of intended results. Identify and monitor risk management actions using a risk log. This includes monitoring measures and plans that may have been required as per UNDP's Social and Environmental Standards. Audits will be conducted in accordance with UNDP's audit policy to manage financial risk.	Quarterly	Risks are identified by project management and actions are taken to manage risk. The risk log is actively maintained to keep track of identified risks and actions taken.
Learn	Knowledge, good practices, and lessons will be captured regularly, as well as actively sourced from other projects and partners and integrated back into the project.	At least annually	Relevant lessons are captured by the project team and used to inform management decisions.
Annual Project Quality Assurance	The quality of the project will be assessed against UNDP's quality standards to identify project strengths and weaknesses and to inform management decision making to improve the project.	Annually	Areas of strength and weakness will be reviewed by project management and used to inform decisions to improve project performance.
Review and Make Course Corrections	Internal review of data and evidence from all monitoring actions to inform decision making.	At least annually	Performance data, risks, lessons, and quality will be discussed by the project board and used to make course corrections.
Project Report	A progress report will be presented to the Project Board and key stakeholders, consisting of progress data showing the results achieved against pre-defined annual targets at the output level, the annual project quality rating summary, an updated risk long with mitigation measures, and any evaluation or review reports prepared over the period.	Annually, and at the end of the project (final report)	
Project Review (Project Board)	The project's governance mechanism (i.e., project board) will hold regular project reviews to assess the performance of the project and review the Work Plan to ensure realistic budgeting over the life of the project. In the project's final year, the Project Board shall hold an end-of project review to capture lessons learned and discuss opportunities for scaling up and to socialize project results and lessons learned with relevant audiences.	Semi-annually	Any quality concerns or slower than expected progress should be discussed by the project board and management actions agreed to address the issues identified.

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VII. ANNUAL WORK PLAN AND BUDGET

All anticipated programmatic and operational costs to support the project, including development effectiveness and implementation support arrangements, need to be identified, estimated, and fully costed in the project budget under the relevant output(s). This includes activities that directly support the project, such as communication, human resources, procurement, finance, audit, policy advisory, quality assurance, reporting, management, etc. All services which are directly related to the project need to be disclosed transparently in the project document.

EXPECTED OUTPUTS And baseline, indicators including annual targets	**PLANNED ACTIVITIES** List activity results and associated actions	**TIMEFRAME**				**RESPONSIBLE PARTY**	**PLANNED BUDGET**			
		Q1	Q2	Q3	Q4		Funding Source	Account Code	Budget Description	Amount in USD ($)
<u>Output 1:</u> Enhanced national-level humanitarian coordination. **Baselines:** *One set of DMT annual terms of reference, work plan and compact on accountability renewed for 2024.* *11 DMT Meetings were held (9 Regular meetings and 2 Ad Hoc meetings).* *10 Action Items monitored.* *No Contingency Plan updated.* *Two trainings on Civil-Military coordination conducted abroad.* *No Civil-Military coordination training conducted in country.* *No attendance or participation in CM-Regional Consultative Group meeting.* *Logistics and Access Working Group launched.* **Indicators:**	1.1. Maintain regular engagement and ensure secretariat functions to the Disaster Management Team, linking with all member agencies, partners and technical advisory bodies for disaster preparedness, response, and recovery. 1.2. Support the coordination of international humanitarian response, including needs assessment, both in the field and in Port Moresby. 1.3. Conduct field missions in emergency situations to ensure predictable and accountable humanitarian coordination.					UNDP	DFAT	TBC	Travel Workshop Contractual Services (Humanitarian Assistant and Driver	25,000.00 10,000.00 21,000.00

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EXPECTED OUTPUTS And baseline, indicators including annual targets	PLANNED ACTIVITIES List activity results and associated actions	TIMEFRAME				RESPONSIBLE PARTY	PLANNED BUDGET			
		Q1	Q2	Q3	Q4		Funding Source	Account Code	Budget Description	Amount in USD ($)
Active and sustained engagement with Disaster Management Team member agencies. Effective coordination of international humanitarian response, including needs assessment, response, and after-action reviews. **Targets:** *One set of DMT annual terms of reference, work plan and compact on accountability renewed for 2025.* *Regular DMT meetings.* *At least 10 DMT action items monitored.* *One Sudden-Onset Contingency Plan updated. One Slow-Onset (i.e., Drought) Contingency Plan updated.* *One Civil-Military coordination training abroad for key HCT staff.* *One Civil-Military coordination training conducted for DMT/ICCG members.* *PNG participates in Annual Meeting of Regional Consultative Group for Civil-Military Coordination.* *National Logistics and Access Working Group meets regularly.* *Assessment and response coordination missions as needed.*	1.4. Conduct humanitarian access and Civil-Military coordination missions as required by the needs and in coordination with the relevant authorities.									
									Total Output 1:	**56,000**

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EXPECTED OUTPUTS And baseline, indicators including annual targets	PLANNED ACTIVITIES List activity results and associated actions	TIMEFRAME				RESPONSIBLE PARTY	PLANNED BUDGET			
		Q1	Q2	Q3	Q4		Funding Source	Account Code	Budget Description	Amount in USD ($)
<u>Output 2:</u> Enhanced humanitarian information management capabilities to guide inter-sector and inter-agency disaster preparedness and response. **Baselines:** *No common data portal for tracking humanitarian incidents and activities.* *Inconsistent, irregular 4Ws.* *Situation updates for 10 distinct incidents of concern.* *Twice-yearly reporting on incidents*	2.1. Monitor and prepare timely high-quality information products about disasters and emerging humanitarian needs. 2.2. Track information and data of disasters and humanitarian situations to support evidence-based humanitarian responses.					UNDP	DFAT	TBC	Workshop Equipment (Software and Drone) Travel Contractual Services (International and National IM Officer)	10,000.00 20,000.00 20,000.00 108,000.00

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EXPECTED OUTPUTS And baseline, indicators including annual targets	PLANNED ACTIVITIES List activity results and associated actions	TIMEFRAME				RESPONSIBLE PARTY	PLANNED BUDGET			
		Q1	Q2	Q3	Q4		Funding Source	Account Code	Budget Description	Amount in USD ($)
Irregular field deployment of IM. capacity in disaster responses. *One after action review conducted.* **Indicators:** *Preparation of timely high-quality information products about disasters and emerging humanitarian needs.* *Information and data about disasters and humanitarian situations is gathered to support evidence-based humanitarian responses.* *Field missions conducted to verify disaster impact and facilitate evidence-based responses.* **Targets:** *Partners use common portal in Relief Web.* *Updated and current 4Ws.* *At least one major disaster, if any, monitored.* *Monthly humanitarian and disaster incident monitoring reports shared with the DMT and published online.* *Two after action reviews conducted, including one on the 2024 Mulitaka landslide response.*										
									Total Output 2:	**158,000.00**
Output 3:	3.1. Preparation and public release of regular country information products					UNDP	DFAT	TBC	Workshop Travel	10,000.00

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EXPECTED OUTPUTS And baseline, indicators including annual targets	PLANNED ACTIVITIES List activity results and associated actions	TIMEFRAME				RESPONSIBLE PARTY	PLANNED BUDGET			
		Q1	Q2	Q3	Q4		Funding Source	Account Code	Budget Description	Amount in USD ($)
Improved advocacy and alignment of humanitarian coordination platforms with international best practices. **Baselines:** *IM products not always aligned with UN Secretariat/OCHA IM style and requirements.* *Irregular interaction with OCHA and regional humanitarian coordination mechanisms.* **Indicators:** *Preparation and public release of regular country information products and information packages aligned with best international practice.* *Liaise with OCHA Regional Office and relevant international stakeholders to advocate for the needs of people in need in Papua New Guinea and provide accurate evidence-based information on the crises in country.* **Targets:** *IM team and OCHA work together to develop a new set of updated and standardized tools for publishing in relief web.* *Regular monthly or bimonthly meetings with OCHA, ACAPS and the Pacific Humanitarian Team.*	and information packages aligned with best international practice. 3.2. Regular liaison with OCHA Regional Office and relevant international stakeholders to advocate for the needs of people in need in Papua New Guinea and provide accurate evidence-based information on the crises in country, including in local language where possible.. 3.3. Provide Secretariat support for a country-based humanitarian pooled fund to facilitate DMT partner response to small and mid-scale emergencies. 3.4. Liaise with international partners and OCHA-CERF in situations of major disaster and support the RC's role administering CERF funding								Contractual Services (PAFA and International IM)	30,000.00 94,500.00
									Total Output 3:	**134,500.00**
Output 4:	4.1. Continuation of the support and advisory role facilitating government					UNDP	DFAT	TBC	Workshop	10,000.00

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EXPECTED OUTPUTS And baseline, indicators including annual targets	PLANNED ACTIVITIES List activity results and associated actions	TIMEFRAME				RESPONSIBLE PARTY	PLANNED BUDGET			
		Q1	Q2	Q3	Q4		Funding Source	Account Code	Budget Description	Amount in USD ($)
Support and advise humanitarian financing initiatives. **Baselines:** *No functional humanitarian country-based pooled fund.* *No CERF funding requested in 2024.* **Indicators:** *Design and support the Secretariat of a country-based humanitarian pooled fund to facilitate partner response to small and mid-scale emergencies.* *Liaise with international partners and OCHA-CERF in situations of major disaster and support the RC's role administering CERF funding.* **Targets:** *UNRCO-administered country-based humanitarian pooled fund is established in PNG.* *CERF funding request completed in case of major disaster requiring substantial international and OCHA support.*	stakeholders' coordination to assist the development of an updated Disaster Management Act. 4.2. Assistance to the relevant government stakeholders with the capture of community-level inputs and best international practice in the updated Disaster Risk Management governance frameworks.								Travel Contractual Services (IM Officer and driver)	20,000.00 48,500.00
									Total Output 4:	**78,500.00**
Output 5: Enhanced Disaster Risk Management governance framework **Baselines:** *Momase and Highlands provinces consultations.*	5.1. Coordination support to assist with the establishment of a public hazard and risk related data repository from all currently available datasets. 5.2. Capacity building on data management and standardization to key government stakeholders and the					UNDP	DFAT	TBC	Workshop Contractual Services (Companies) Travel Contractual Services (IM Officer and Driver)	10,000.00 30,000.00 20,000.00 33,000.00

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EXPECTED OUTPUTS And baseline, indicators including annual targets	PLANNED ACTIVITIES List activity results and associated actions	TIMEFRAME				RESPONSIBLE PARTY	PLANNED BUDGET			
		Q1	Q2	Q3	Q4		Funding Source	Account Code	Budget Description	Amount in USD ($)
Draft Bill (needs updating post-COVID, etc.). *The technical team supporting the review of the draft is inactive.* *Draft Bill pending submission to the parliament.* **Indicators:** *Continuation of the support and advisory role facilitating government stakeholders' coordination to assist the development of an updated Disaster Management Act.* *Assistance to the relevant government stakeholders with the capture of community-level inputs and best international practice in the updated Disaster Risk Management governance frameworks.* **Targets:** *Draft DM Act is updated and captures relevant best international practice and community feedback.* *Draft DM bill captures the linkages of government disaster management structures with international disaster relief structures.*	national level and in selected provinces.									
									Total Output 5:	**93,000.00**
Output 6: Improved public information and mapping of climate-related hazards.	6.1. Embed coordination and information management officers in the National Disaster Centre to understand its relevant functional systems, determine capacity					UNDP	DFAT	TBC	Contractual Services (IC) Contractual Services (Company)	50,000.00 50,000.00 20,000.00

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EXPECTED OUTPUTS And baseline, indicators including annual targets	PLANNED ACTIVITIES List activity results and associated actions	TIMEFRAME				RESPONSIBLE PARTY	PLANNED BUDGET			
		Q1	Q2	Q3	Q4		Funding Source	Account Code	Budget Description	Amount in USD ($)
Baselines: *No central risk data/hazard map repository/* *No updated and functional NDC website.* *2 Multi-hazard survey rounds.* *No tailored training package on risk and hazard data capture, storage and analysis.* *No risk and hazard data capture, storage and analysis training conducted.* **Indicators:** *Establishment of a public hazard and risk related data repository from all currently available datasets.* *Yearly national mobile phone surveys among the public as an alternative means of capturing emerging humanitarian concerns.* *Capacity building on data management and standardization to key government stakeholders and the national level and in selected provinces.* **Targets:** *Creation of a central government-owned and publicly accessible risk data/hazard map repository.* *Launch of an updated NDC website with backlog data hosting capabilities.* *1 rounds of multi-hazard survey.*	enhancement needs, design a program to address these needs and implement said program. 6.2. Conduct consultations with provincial administrations and provincial DRM authorities and actors to determine their capacity enhancement and planning needs. 6.3. Support the National Disaster Committee through the National Disaster Centre in developing and/or updating and implementing the national DRM framework and plan inclusive of the capacity enhancement of sub-national DRM authorities and actors. 6.4. Support sub-national authorities in establishing or reviving functional and technically capacitated Provincial Disaster Committees. 6.5 Support sub-national DRM committees and disaster officers to ensure DRM action and disaster response plans are updated and appropriately prepared.								Travel Workshop	10,000.00

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EXPECTED OUTPUTS And baseline, indicators including annual targets	PLANNED ACTIVITIES List activity results and associated actions	TIMEFRAME				RESPONSIBLE PARTY	PLANNED BUDGET			
		Q1	Q2	Q3	Q4		Funding Source	Account Code	Budget Description	Amount in USD ($)
1 training package on risk and hazard data capture, storage and analysis is created in collaboration with NDC. *1 training on risk and hazard data capture, storage and analysis is conducted in Port Moresby with key government stakeholders.*										
									Total Output 6:	**130,000.00**
Output 7: Project Management Unit	7.1. National and international staff								Salaries and post-adjustment cost (IP) Contractual services (PSA)	549,441.93 32,000.00
	7.2. Rental & Maintenance (Common Services), Communications, Project Vehicle Maintenance, Staff Transportation, Local Security Budget and Miscellaneous					UNDP	DFAT	TBC	Rental & Maintenance (Common Service) Rental & Maintenance (Equipment/vehicle maintenance) Staff Transportation Communication Miscellaneous	70,000.00 10,000.00 20,000.00 50,000.00 50,000.00
									Total Output 7:	**781,441.93**
Combined sub-total for Output 1-7										**1,431,541.93**
Direct Project Costs / Delivery Enabling Services										**114,523.35**
Indirect Costs / General Management Services GMS (8%):										**123,685.22**
United Nations Coordination levy (1%)										**16,697.50**
Overall Budget:										**1,684,448,00** **1,686,448.00**